

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 1944

### Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at [http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
BU-644 4-23-03	May 2003 Interest Rate Changes for Agricultural Credit Insurance Fund (ACIF) Program	State and County Offices
CMA-75 4-21-03	Retaining Loan and Nonloan Program Records	CMA's, LSA's, and State and County Offices, Except AK, HI, and PR
COR-99 4-18-03	2003 County Operations Reviewer (COR) Conference	State Offices
CP-559 4-17-03	Aerial Compliance - Contract Pilots Violating Restricted Airspace	State and County Offices
CRP-429 4-17-03	Preparing for CRP General Signup 26	State and County Offices
CRP-430 4-22-03	2003 Conservation Reserve Enhancement Program (CREP) Forum	State and County Offices

**National Procedure Checklist No. 1944 (Continued)****Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
CRP-431 4-17-03	Additional Period to Provide Tree Thinning Contract Extension	State Offices and Service Centers
DCP-81 4-17-03	Default Method for Establishing Bases for Farms When Option 4 Was the Only Applicable Option	State and County Offices
FLP-302 4-17-03	Providing Farm Loan Programs Borrowers With Servicing Assistance Under the Soldiers' and Sailors' Civil Relief Act of 1940	FSA Offices
LP-1917 4-22-03	Additional Information About Beneficial Interest for 2003 and Subsequent Crop Years for Peanuts	Peanut State and County Offices
NAP-59 4-18-03	Refund of NAP Service Fees	FSA Offices
PL-116 4-17-03	New EQIP Payment Limitation Allocation	State and County Offices
PL-117 4-23-03	Entities With Majority Interest Holders	State and County Offices
PM-2358 4-23-03	Gift Certificate and Savings Bond Program	FFAS Employees
PM-2359 4-21-03	FSA's Child Care Tuition Assistance Program (CCTAP)	FSA National Office Employees
PS-474 4-23-03	APSS Instructions for Processing Apple Market Loss Assistance Program (AMLAP3) Corrections for Overpayments, Underpayments, and Duplicate Payments	State and County Offices
SP-1 4-17-03	Trade Adjustment Assistance (TAA) Program for Farmers	State and County Offices
TB-1080 4-18-03	Tobacco Payment Program (TOPP) Payment Software Procedures	Tobacco State and County Offices

## National Procedure Checklist No. 1944 (Continued)

### Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-CM (Rev. 3) Amend. 10 4-23-03	Common Management and Operating Provisions	All FSA Offices

### Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

PN Issue No.	Date	For
FSA PN Issue No. 163	4-15-03	State and County Offices
FSA PN Issue No. 164	4-16-03	State and County Offices

### Obsolete Directives

None

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and these actions may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to [angela\\_coln@wdc.fsa.usda.gov](mailto:angela_coln@wdc.fsa.usda.gov).